

Business Account Application form

Club, Society, Association, Trust, Church and Charity

Please complete all relevant sections in BLOCK CAPITALS



BUSINESS DETAILS

Business name	
Business address	
Postcode	
E-mail address	
Telephone number	
Fax number	
Date established	Turnover
Charity Reg No	

Club Church Charity
Society Trust

Registered address (if different)

Date established

MAIN BUSINESS BANK DETAILS

Name of bank	
Branch address	
Postcode	
Business account number	

Do you have an overdraft facility? Yes No

Expiry date

How much? £

Would you want an overdraft facility with us? Yes No

(If yes, we will contact you to discuss this)

BANKING REQUIREMENTS

Please detail which of the following you require for your Business Current Account.

Cheque book Paying-in book *i-bank* Encashment facility

Which bank would you like to pay into? RBS/NATWEST/LLOYDSTSB/BARCLAYS

What date of the month would you like your bank statement?

i-bank (internet banking)

i-bank, our internet PC banking service, enables you to deal with your day-to-day business on-line and provides further flexibility to your business cash management processes.

Firstly, give us details of the people you wish to use the service. To safeguard your privacy, there are two levels of access to *i-bank*: 'primary' and 'secondary users'. Primary have full access to the service (this includes the ability to create and authorise payment instructions). Only the owners and partners of the business may be primaries. Secondary users are able to access the service to carry out day-to-day business transactions, such as checking balances and creating payments but not authorising them.

How many primary/secondary users are to be given access to the service? (max 5) primary
secondary

Note that:

- the primary(ies) must be the business owner(s), eg, partner(s), directors
- secondary users are anyone else nominated to use *i-bank* for business by the primary user

Please provide the personal details for the number of persons indicated who are to be given access to *i-bank*.

Declaration

I/We authorise you to accept instructions received by the authorised persons and that I/we are responsible for the account and liable to repay any outstanding debt on demand, unless notified in writing.

You confirm that the information given in connection with the opening of this account is accurate and true to the best of your knowledge

It is important that you have read and understand the section entitled **Your Information** (including credit reference and fraud prevention agencies)

If you wish to receive further information from us relating to new products and services, please tick the box

In order for the bank to comply with Money Laundering Regulations, you agree that you will notify us in writing of any changes of ownership of your company and update us immediately of new contact details.

Full name

Signature
Date

Full name

Signature
Date

Full name

Signature
Date

Full name

Signature
Date

Full name

Signature
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Signature
Date

Your information in accordance with the Data Protection Act 1998

In considering your application we will search your records at Credit Reference Agencies, which will be registered to your profile and be visible for future reference to other organisations. You have a legal right to know which agencies we use.

As a customer of ours, you have a right to receive a copy of information we hold about you, for which a fee is payable.

We will not disclose your information to anyone outside Reliance Bank, unless we have your written permission or we are legally obliged to do so.

We reserve the right to alter this form at our discretion

UNINCORPORATED BODY – EG CLUBS, CHARITIES, CHURCHES

Excerpt from Minute of Meeting of Members/Committee

Full name of organisation

Held at

On the		day of		month		year
--------	--	--------	--	-------	--	------

It was resolved that the organisation::

- Open a Business Current Account in the name of the organisation.
- Open a Business Instant Access Deposit in the name of the organisation.
- Join and operate in the name of the organisation your *i-bank* service. We confirm that you are authorised to accept *i-bank* instructions on the account from any of the signatories (as opposed to authorised users) noted in section B: *i-bank*.

Resolved that:

1. The association authorises Reliance Bank Limited
 - a. to honour all cheques and other orders or instructions authorising payment signed on behalf of the association by _____ ('the signatory') whether any account of the association is in credit or debit; † eg, all of us; any one of us; any two of us, etc.
 - b. to deliver up any item held by the Bank on behalf of the association in safe custody or for any other purpose against the written receipt or instructions of the signatory; and
 - c. to accept from the signatory any other instructions with regard to any account in the association's name..
2. The association agrees that any indebtedness or liability incurred to the Bank under this authority shall in the absence of any express written agreement by the Bank to the contrary be due and payable on demand.
3. The secretary shall as and when necessary supply to the Bank list(s) of current officers authorised to sign with specimen signatures and the Bank may rely upon such lists signed by the chairman and secretary.

I certify that the above is a true excerpt from the recorded Minutes of the organisation.

Secretary

Date

PERSONAL DETAILS

Name													
Address													
Postcode													
Previous address (if less than 3 years)													
Postcode													
E-mail address													
Telephone number													
Date of birth	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>d</td><td>d</td><td>m</td><td>m</td><td>y</td><td>y</td></tr></table>							d	d	m	m	y	y
d	d	m	m	y	y								
Position held													
% ownership													
Date ownership established	Years in this type of business												

i-bank (internet banking)

Access to *i-bank* Yes No

STATUS

Primary Secondary user

Place of birth

Mother's maiden name

What is your favourite colour?

What is your favourite place?

What is your favourite book?

Signature

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Reliance Bank Ltd
Faith House, 23-24 Lovat Lane
London EC3R 8EB
www.reliancebankltd.com

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Fax: (020) 7398 5401
e-mail: info@reliancebankltd.com

Reliance Bank is authorised and regulated by the
Financial Services Authority.

Company Registered in England 68835