

Business Account Application form

Sole Trader or Partnership

Please complete all relevant sections in BLOCK CAPITALS



BUSINESS DETAILS

Business name
Business address Postcode
E-mail address
Telephone number
Fax number

Sole Trader Partnership

Main business activities
Date established
Turnover

MAIN BUSINESS BANK DETAILS

Name of bank
Branch address Postcode
Business account number

Do you have an overdraft facility? Yes No

Expiry date

How much? £

Would you want an overdraft facility with us? Yes No

(If yes, we will contact you to discuss this)

BANKING REQUIREMENTS

Please detail which of the following you require for your Business Current Account.

Cheque book Paying-in book *i-bank* Visa Debit Card Encashment facility
(Sole Trader only)

Which bank would you like to pay into? RBS/NATWEST/LLOYDTSB/BARCLAYS

What date of the month would you like your bank statement?

i-bank (internet banking)

i-bank, our internet PC banking service, enables you to deal with your day-to-day business on-line and provides further flexibility to your business cash management processes.

Firstly, give us details of the people you wish to use the service. To safeguard your privacy, there are two levels of access to *i-bank*: 'primary' and 'secondary users'. Primary have full access to the service (this includes the ability to create and authorise payment instructions). Only the owners and partners of the business may be primaries. Secondary users are able to access the service to carry out day-to-day business transactions, such as checking balances and creating payments but not authorising them.

How many primary/secondary users are to be given access to the service? (max 5)

primary

secondary

Note that:

- the primary(ies) must be the business owner(s) eg, sole trader, partner(s)
- secondary users are anyone else nominated to use *i-bank* for business by the primary user

Please provide the personal details for the number of persons indicated who are to be given access to *i-bank*.

PERSONAL DETAILS

Name
Address Postcode
Previous address (if less than 3 years) Postcode
E-mail address
Telephone number
Date of birth [][][][][][] d d m m y y
Position held

i-bank (internet banking)

Access to *i-bank* Yes No

STATUS

Primary Secondary user

Place of birth

Mother's maiden name

Signature

Date

Name
Address Postcode
Previous address (if less than 3 years) Postcode
E-mail address
Telephone number
Date of birth [][][][][][] d d m m y y
Position held

i-bank (internet banking)

Access to *i-bank* Yes No

STATUS

Primary Secondary user

Place of birth

Mother's maiden name

Signature

Date

Name
Address Postcode
Previous address (if less than 3 years) Postcode
E-mail address
Telephone number
Date of birth [][][][][][] d d m m y y
Position held

i-bank (internet banking)

Access to *i-bank* Yes No

STATUS

Primary Secondary user

Place of birth

Mother's maiden name

Signature

Date

Name

Address

Postcode

Previous address (if less than 3 years)

Postcode

E-mail address

Telephone number

Date of birth

d	d	m	m	y	y

Position held

i-bank (internet banking)

Access to *i-bank* Yes No

STATUS

Primary Secondary user

Place of birth

Mother's maiden name

Signature

Date

Name

Address

Postcode

Previous address (if less than 3 years)

Postcode

E-mail address

Telephone number

Date of birth

d	d	m	m	y	y

Position held

i-bank (internet banking)

Access to *i-bank* Yes No

STATUS

Primary Secondary user

Place of birth

Mother's maiden name

Signature

Date

Name

Address

Postcode

Previous address (if less than 3 years)

Postcode

E-mail address

Telephone number

Date of birth

d	d	m	m	y	y

Position held

i-bank (internet banking)

Access to *i-bank* Yes No

STATUS

Primary Secondary user

Place of birth

Mother's maiden name

Signature

Date

DECLARATION AND SIGNATORIES

I/We * request you to:

- Open a Business Current Account in my name/in the name of the Firm*
- Open a Business Instant Access Deposit in my name/in name of the Firm*
- Join and operate in my name/in the name of the Firm* your *i-bank* service. I/We* confirm that you are authorised to accept *i-bank* instructions on the account or accounts from any of the signatories (as opposed to authorised users) noted in section B: *i-bank*.

Until any one of us cancels this mandate, we authorise you to:

- a) pay all cheques and other instructions for payment signed on behalf of the Firm by † _____ of us (the 'signatory') whether any account of the firm is in debit or credit; † eg, all; any one; any two, etc.
- b) deliver any item held on behalf of the Firm by you in safe custody against the written receipt of the signatory and
- c) accept the signatory as fully authorised to act on behalf of the Firm in any other transactions with you.

We agree that we shall be jointly and severally liable to you for any debt or other liability incurred by you, and that any debt, in the absence of your written agreement to the contrary, shall be repayable on demand.

I/We* declare that the information given above is true and accurate.

KEEPING YOU INFORMED

We would like to tell you by letter, phone or fax, e-mail or other electronic means about products and services which we believe would be of interest to you and which are offered by us. If you would like to receive this service please tick box.

- email
- post
- phone

GIVING YOUR CONSENT

It is important that you read and understand the section entitled **Your information** (including Credit reference and fraud prevention agencies) at the beginning of this application form and **Keeping you informed** above. By signing this application, you agree that we can use your information in this way.

Full name

Signature
Date

Full name

Signature
Date

Full name

Signature
Date

This authority shall remain in force until revoked in writing by any one of us.

Date: _____

Your information in accordance with the Data Protection Act 1998

In considering your application we will search your records at Credit Reference Agencies, which will be registered to your profile and be visible for future reference to other organisations. You have a legal right to know which agencies we use.

As a customer of ours, you have a right to receive a copy of information we hold about you, for which a fee is payable.

We will not disclose your information to anyone outside Reliance Bank, unless we have your written permission or we are legally obliged to do so.

We reserve the right to alter this form at our discretion

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Reliance Bank is authorised and regulated by the
Financial Services Authority.

Company Registered in England 68835