

Business Account(s) Mandate

The Business Account Mandate should be completed when appointing new or removing existing Primary Users and Secondary Users (Account Operators) for Business Customers.

Please use black or blue ink and write clearly in the spaces provided in BLOCK CAPITAL letters. Mark relevant boxes with a clear cross.

1. BUSINESS DETAILS

Name of Business/Organisation

Will the signing rules be the same for all accounts?

Yes

No (if **no**, please provide mandate rules for each individual account in Section 2 below)

2. MANDATE

Please complete the account specific mandate/s below on how individuals linked to the account can access each account.

Completion of this Mandate authorises Reliance Bank to accept all instructions given, or acts performed, in accordance with our Terms and Conditions and/or this Mandate on behalf of the Business Customer by:

Definitions

Primary User

A Primary User is an Account Operator who can have full access on a Business Account in accordance with the instructions set out in this Mandate. Please refer to section 1.3 of our Terms and Conditions for the definition of a Primary User.

Secondary user

A Secondary User is only allowed to view or request transaction information and account balances.

Please note that any mandate request for a **Charity, Club or Association** must be accompanied by new minutes which confirm the change requested, and which is signed by two key officials.

Business Account(s) Mandate *(continued)*
2. MANDATE *(cont'd)*

Account 1	Account number	
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SIGNING RULES
 One to Sign
 Two to Sign
 All to Sign
 Specific Mandate Instruction (include specific instruction in box below)

NAME	POSITION	SIGNATURE	ACCOUNT ACCESS	DEBIT CARD REQUIRED
			<input type="checkbox"/> Primary User <input type="checkbox"/> Secondary User	<input type="checkbox"/> Yes (Primary user only) <input type="checkbox"/> No
			<input type="checkbox"/> Primary User <input type="checkbox"/> Secondary User	<input type="checkbox"/> Yes (Primary user only) <input type="checkbox"/> No
			<input type="checkbox"/> Primary User <input type="checkbox"/> Secondary User	<input type="checkbox"/> Yes (Primary user only) <input type="checkbox"/> No
			<input type="checkbox"/> Primary User <input type="checkbox"/> Secondary User	<input type="checkbox"/> Yes (Primary user only) <input type="checkbox"/> No
			<input type="checkbox"/> Primary User <input type="checkbox"/> Secondary User	<input type="checkbox"/> Yes (Primary user only) <input type="checkbox"/> No
			<input type="checkbox"/> Primary User <input type="checkbox"/> Secondary User	<input type="checkbox"/> Yes (Primary user only) <input type="checkbox"/> No
			<input type="checkbox"/> Primary User <input type="checkbox"/> Secondary User	<input type="checkbox"/> Yes (Primary user only) <input type="checkbox"/> No
			<input type="checkbox"/> Primary User <input type="checkbox"/> Secondary User	<input type="checkbox"/> Yes (Primary user only) <input type="checkbox"/> No
			<input type="checkbox"/> Primary User <input type="checkbox"/> Secondary User	<input type="checkbox"/> Yes (Primary user only) <input type="checkbox"/> No



Business Account(s) Mandate (continued)
3. MANDATE (cont'd)

Account 2	Account number	
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SIGNING RULES
 One to Sign
 Two to Sign
 All to Sign
 Specific Mandate Instruction (include specific instruction in box below)

NAME	POSITION	SIGNATURE	ACCOUNT ACCESS	DEBIT CARD REQUIRED
			<input type="checkbox"/> Primary User <input type="checkbox"/> Secondary User	<input type="checkbox"/> Yes (Primary user only) <input type="checkbox"/> No
			<input type="checkbox"/> Primary User <input type="checkbox"/> Secondary User	<input type="checkbox"/> Yes (Primary user only) <input type="checkbox"/> No
			<input type="checkbox"/> Primary User <input type="checkbox"/> Secondary User	<input type="checkbox"/> Yes (Primary user only) <input type="checkbox"/> No
			<input type="checkbox"/> Primary User <input type="checkbox"/> Secondary User	<input type="checkbox"/> Yes (Primary user only) <input type="checkbox"/> No
			<input type="checkbox"/> Primary User <input type="checkbox"/> Secondary User	<input type="checkbox"/> Yes (Primary user only) <input type="checkbox"/> No
			<input type="checkbox"/> Primary User <input type="checkbox"/> Secondary User	<input type="checkbox"/> Yes (Primary user only) <input type="checkbox"/> No
			<input type="checkbox"/> Primary User <input type="checkbox"/> Secondary User	<input type="checkbox"/> Yes (Primary user only) <input type="checkbox"/> No
			<input type="checkbox"/> Primary User <input type="checkbox"/> Secondary User	<input type="checkbox"/> Yes (Primary user only) <input type="checkbox"/> No
			<input type="checkbox"/> Primary User <input type="checkbox"/> Secondary User	<input type="checkbox"/> Yes (Primary user only) <input type="checkbox"/> No



Business Account(s) Mandate (continued)

4. AUTHORITIES, REPRESENTATIONS AND WARRANTIES

Please read and confirm the following:

By signing this application form we acknowledge that we have read and understood Reliance Bank's Business Terms and Conditions, the 'Banking with Reliance Bank' information sheet, and, where appropriate, Reliance Bank's Corporate Visa Debit Card Terms and Conditions.

We authorise Reliance Bank Limited to make any enquiries which are considered appropriate whilst processing this application, and we confirm that the information given is accurate and true to the best of our knowledge. The personal information we have collected from you will be shared with credit reference agencies and they will give us information about you, such as about your financial history. We do this to assess creditworthiness and product suitability, check your identity and we also share your information with fraud prevention agencies who will use it to prevent fraud and money laundering and to verify your identity. If fraud is detected, you could be refused certain services, finance, or employment. Further details of how your information will be used by us and these fraud prevention agencies, and your data protection rights, can be found in our Privacy Policy, which can be found on the footer of our Reliance Bank Ltd website, or by writing to our head office at Reliance Bank, Faith House, 23-24 Lovat Lane, London, EC3R 8EB.

We certify that the above is a true excerpt from the recorded minutes of a meeting of this company, and that the specimen signatures are correct. In providing the email address you agree that it may be used by us to contact you concerning matters relating to your account with us.

5. DECLARATION AND SIGNATURES

I/We confirm that the names, residential addresses, dates of birth, official positions and specimen signatures of the Primary User(s) and/or Secondary User(s), as set out in Section 3 and their respective Business Individual Identification & Verification forms (which shall form part of this Mandate), are true and correct.

I/We confirm that the Mandate has been completed, signed and dated under the authority properly conferred by any constitutional documents and (if applicable) by a duly constituted and quorate meeting of; for example, the Board of Directors or Officers of the Association; and that such authority has not been amended or revoked and otherwise remains in full force and effect as at the date indicated below next to my/our signature.

Sole Trader (please circle)

Director/Company Secretary/Member/Partner/Officer of Association (please circle)

on behalf of the Limited Company (Private, Public & Limited by Guarantee), Partnership (inc. Limited Partnership), Limited Liability Partnership, Charity, Club, Society or Other Unincorporated Association

Print Name

Signature

Date

Director/Company Secretary/Member/Partner/Officer of Association (please circle)

on behalf of the Limited Company (Private, Public & Limited by Guarantee), Partnership (inc. Limited Partnership), Limited Liability Partnership, Charity, Club, Society or Other Unincorporated Association

Print Name

Signature

Date