

Individual Identification, Verification and Contact Detail Form (Inactive Directors & Trustees)

For the identification and verification of Directors and Trustees of an account and for capturing contacts details. Please use black or blue ink and write clearly in the spaces provided in BLOCK CAPITAL letters. Mark relevant boxes with a clear cross.

1. Personal Details and Contact Details

The following personal details will be used for verifying your identity and the contact details will be used for communications and enquiries.

Title	<input type="text"/>	Gender	<input type="text"/>	Home Telephone Number	<input type="text"/>
First Name	<input type="text"/>	Mobile Telephone Number	<input type="text"/>		
Middle Name(s)	<input type="text"/>	Email Address	<input type="text"/>		
Surname	<input type="text"/>	Country of Birth	<input type="text"/>		
Date of Birth	<input type="text"/>	Nationality	<input type="text"/>		
		Country of Residence	<input type="text"/>		

2. Your Address History

Current address	<input type="text"/>	Date effective from	<input type="text"/>
		Residential Status	<input type="text"/>
		(Homeowner with or without mortgage / tenant etc)	
Postcode	<input type="text"/>		

If you have lived at your current address for less than three years, please also provide your previous addresses below

Previous address	<input type="text"/>	Date effective from	<input type="text"/>
		Date effective to	<input type="text"/>
Postcode	<input type="text"/>		
Previous address	<input type="text"/>	Residential Status	<input type="text"/>
		(Homeowner with or without mortgage / tenant etc)	
		Date effective from	<input type="text"/>
		Date effective to	<input type="text"/>
Postcode	<input type="text"/>		
		Residential Status	<input type="text"/>
		(Homeowner with or without mortgage / tenant etc)	



3. General Data Protection Regulation

We will process your personal information in accordance with the General Data Protection Regulations and it will be treated as private and confidential now and in the future. The only exceptions to this will be when the law requires us to disclose information, with your consent or where disclosure is necessary. To fulfil our regulatory obligations your identification documents will be copied and saved securely on the Bank system whilst you remain a director or trustee of the account. Should you cease to be a director or trustee, this data will be securely archived at the time and destroyed 6 years from the date you reported to us. Where copies of your identification documents have been supplied to us, but the account application does not result in the account being opened, this data will be securely destroyed after 3 months.

Subject Access Requests

You have the right to request copies of the personal data we hold on you by contacting the Data Protection Officer at our office address.

4. Declaration

Credit Reference Agencies

As a director or trustee of an account, Reliance Bank Ltd will make various checks to verify your identity and to prevent and detect crime and money laundering by searching records held by credit reference agencies (CRA's). On-going searches may be necessary once a year.

Fraud Prevention Agencies

If you give false or inaccurate information and fraud is identified or suspected, details may be passed to fraud prevention agencies and/or CRAs to prevent fraud and money laundering. Law enforcement agencies may access and use this information.

5. Signature

Before signing this form, if there is anything you do not understand, then please discuss it with a Reliance Bank Customer Experience Representative.

By signing this form, you declare that the personal details and information set out in this form are to the best of your knowledge and belief, correct and not misleading and can be used by Reliance Bank as a means of corresponding with you. If your personal details alter at any time, it is your responsibility to advise Reliance Bank Ltd promptly in writing.

Signature:

Date:

